Guide and Finding Aid for  
Physician Assistant Education Association Collection, 1970 - 2006

Contact Information:  
Physician Assistant History Society  
National Commission on Certification of Physician Assistants  
12000 Findley Road, Suite 160  
Johns Creek, Georgia 30097 USA  
Phone: 678.417.8682 | Fax: 678.417.8175  
Email: contactus@pahx.org
Abstract

This collection contains paper files on the Physician Assistant Education Association (formerly the Association of Physician Assistant Programs), including information on the Association's Board of Directors and other committees, administrative, financial, and meeting information, publications, and other general topical files. Types of materials include correspondence, publications, reports, meeting minutes, and other assorted paper items. The Association of Physician Assistant Programs (APAP) was established in 1972 to facilitate communication and cooperation among physician assistant educational programs at universities and colleges throughout the United States. In 2006, the APAP changed their organization name to the Physician Assistant Education Association (PAEA), and today the PAEA is the only national organization in the United States representing physician assistant educational programs. Its mission is to pursue excellence, foster faculty development, advance the body of knowledge that defines quality education and patient-centered care, and promote diversity in all aspects of physician assistant education.

Descriptive Summary

Repository

National Commission on Certification for Physician Assistants; Iron Mountain Information Management Storage Facility

Creator

Physician Assistant Education Association

Title

Physician Assistant Education Association Collection, 1970 - 2006

Call Number

NA

Extent

30 linear feet
20 record storage boxes

Administrative Information

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Preferred Citation

[Identification of item], Physician Assistant Education Association Collection, Physician Assistant Education Association, Alexandria, VA, USA.
Historical Note

The Association of Physician Assistant Programs (APAP) was established in 1972 with sixteen charter members to facilitate communication and cooperation among physician assistant educational programs at universities and colleges throughout the United States. The organization began holding annual conferences the following year, working to define and establish the role it would play as the national umbrella organization for PAs. In 1974, the APAP established a national office in Washington, D.C. in conjunction with the American Academy of Physician Assistants (AAPA), under whom they would operate until 2006.

In 2006, the APAP became independent of the AAPA, and changed their organization name to the Physician Assistant Education Association (PAEA). Today, the PAEA is the only national organization in the United States representing physician assistant educational programs. Its mission is to pursue excellence, foster faculty development, advance the body of knowledge that defines quality education and patient-centered care, and promote diversity in all aspects of physician assistant education.

For this and further information on the history of the APAP and the present aims of the PAEA, consult http://archives.mc.duke.edu/ and http://archives.mc.duke.edu/.

Collection Overview

This collection contains paper files on the Physician Assistant Education Association (formerly the Association of Physician Assistant Programs), including information on the Association's Board of Directors and other committees, administrative, financial, and meeting information, publications, and other general topical files. Types of materials include correspondence, publications, reports, meeting minutes, and other assorted paper items.

Collection Arrangement

This collection has been divided into eight major series, each of which is arranged either chronologically or alphabetically, depending on content of the series. See individual series notes for further information.

Collection Series


**Container List**


This series contains items related to the Board of Directors, who were responsible for overseeing the running of the PAEA. Most of the materials in this series correspond to meetings held by the Board; also included are some files of correspondence and some with general miscellaneous information related to the Board. Files on other administrative topics can be found in Series 2, Administrative Information.

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Meeting and Annual Business Meeting (Houston, Texas), 17-20 Apr. 1977
Meeting (Arlington, Virginia), 15 Jun. 1977
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Manpower Statement, Oct. 1979
Meeting: Executive Director's Report, 24 Oct. 1979
Meeting: Motion Forms, 2 Nov. 1979
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Meeting: Motion Forms, 7-8 Sep. 1980
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Meeting: Motion Forms, 11 Feb. 1984
Meeting and Business Meeting (Denver, Colorado), 27-30 Apr. 1984
Meeting (Chicago, Illinois), 10-12 Aug. 1984
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Meeting (San Antonio, Texas), 25 May 1985
Meeting (Marina del Ray, California), 21 Feb. 1986
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This series contains information on the administrative matters of the PAEA. Included in this series are files documenting how the PAEA was formed, organized, and run. Topics range from correspondence files of past PAEA presidents to files on membership, bylaws, policies, goals, contracts with other organizations, and general information. While this series may contain incidental information on specific rulings and decisions of the PAEA, the general contents of this series indicate how the organization has operated on a day-to-day basis.
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This series contains files created by various committees of the PAEA. Included in the files is information on the meetings of the individual committees, as well as the activities they were involved in.

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Awards and Nominations Committee: Master Teaching Award, 1995
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Evaluation Committee: Scheffler, Richard M. M.D. Proposal, 1974
Evaluation Committee: Dr. Perry's Study, 1974-1975
Evaluation Committee: Proposals Pending, 1974-1975
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Evaluation Committee: Correspondence, 1975
Evaluation Committee: Questionnaire and Research, undated
Executive Committee: Meeting Minutes, 12 Oct. 1973
Executive Committee: Correspondence with Members, 1974
Executive Committee: Members, 1974
Executive Committee: Meeting, 19 Jan. 1974
Executive Committee: Meeting, 8 Feb. 1974
Executive Committee: Meeting, 27 Mar. 1974
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Selection Procedures, Committee on, 1973
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Student Affairs Committee, 1974
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This series contains items related to various meetings held by the PAEA, including the Semi-
Annual (Mid-Year) Meeting, the Annual Business Meeting, and the Annual Conference. Also
included are a small number of files for non-annual meetings. Materials in these files pertain to
both the planning of these meetings as well as the meetings themselves; many contain
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APAP/AAPA Great Lakes Region, 1974
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Business Meeting: Voting Representative Forms, 1978-1979
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Mid-Year Meeting (2 of 2), 1979
Business Meeting (Hollywood, Florida), 24-26 Apr. 1979
Semi-Annual Meeting, Nov. 1979
Semi-Annual Meeting (Washington, D.C.), 3-6 Nov. 1979
Business Meeting: Report from the National Commission of Certification of Physician’s
Assistants (NCCPA), 6 Nov. 1979
Mid-Year Meeting: Schedule, 1980
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Annual Meeting, 26-27 Feb. 1980
Annual Business Meeting, 26 May 1980
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Mid-Year Meeting: Agenda Book, 5-6 Nov. 1982
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Mid-Year Meeting: Account Book, 1984
Mid-Year Business Meeting, 26, 29 Oct. 1984
Business Meeting (San Antonio, Texas), 27 May 1985
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Annual Conference (Cincinnati, Ohio): Original Documents, 1987
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Annual Conference: APAP Services Survey Final Report, 24-27 May 1996
Business Meeting (Portland, Oregon), 28 Oct. 1996
Mid-Year Meeting, 1997
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Business Meeting (Orlando, Florida), 30 Oct. - 1 Nov. 1998
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Business Meeting (Albuquerque, New Mexico), 18, 21 Oct. 2001


This series contains information on the financial matters of the PAEA. Included are annual reports, expense reports, files on membership dues, and other miscellaneous financial topics.

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Expenses Incurred, 1973
Treasurer's Report, 13 Apr. 1973
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Financial Reports, 1973-1975
Member Correspondence Regarding Dues, 1974
Membership Payments, 1974
Position Paper on Reimbursement, 1974
Reimbursement Position Paper: Robert Jewett, 1974
Debt to APAP, 1978
Sub-Contract with the University of Miami School of Medicine, 1979
Foundation Responses to CRC Proposal Letter of Intent, 1980
Annual Report, 1982-1983
Fundraising, 1983
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Budget and Financing, 1984-1985
Corporate Sponsors, 1986
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Building Fund, 1987
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Bill for Salary Report, 1988
Dues, 1988
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Grants Table I, 1988
Loans, Grants, Scholarships, 1988
Annual Report, 1988-1989
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This series contains items on the PAEA’s role in organizing, promoting, and overseeing the education of physician assistants.

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Accreditation of PA Programs, 1985-1990
Admissions Process, undated
American Medical Association Approved Programs, 1985
Brochure: The APAP Faculty Development Institute, undated
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Committee on Allied Health Education and Accreditation (CAHEA) (1 of 4), 1979-1991
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Educational and Research Foundation: Advisory Board, 1982
Educational and Research Foundation: Agenda and Action Items, 1981-1983
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Educational and Research Foundation: Board of Directors, 1983-1984
Educational and Research Foundation: Conference Calls, 1980-1983
Educational and Research Foundation: Corporate Solicitation, 1982
Educational and Research Foundation: Correspondence, 1974-1983
Educational and Research Foundation: Inquiries, 1979
Educational and Research Foundation: Legal Opinions, 1977-1980
Educational and Research Foundation: Meetings, 1986
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Educational and Research Foundation: Meeting Minutes (1 of 2), 1980-1987
Educational and Research Foundation: Meeting Minutes (2 of 2), 1980-1987
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Educational and Research Foundation: Mixed Materials, 1983-1986
Educational and Research Foundation: Sales and Services Legal Opinions, 1984
Educational and Research Foundation: Tax Status, 1978-1979
Faculty Listings, 1990-1991
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Funding of Programs, 1974
Graduate Name and Address Lists, 1974
HIV Curriculum Conference, 1988
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PA Training at Vocational/Technical Schools, 1977
PA Training Program Grant Applications, 1979-1980
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Box 14
Programs and Directors, undated
Program Assistance and Technical Help (PATH), 1995-1996
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Proposed Educational Fellowship, 1991
Requests for Materials from Medical Programs, 1974
Student Chapters (1 of 2), 1984
Student Chapters (2 of 2), 1984


This series contains newsletters and other items produced and published by the PAEA.

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APAP Newsletter, 1974
APAP Newsletter: Plans for Upcoming Issues, 1974
APAP Update, Mar. 1987 - May 1988
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APAP Update, 1989
APAP Update, 1990
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APAP Update, Dec. 1995
APAP Update, 5 Jul. 1996
Basic Information, 1995
Biweekly Report (1 of 2), 1974-1979
Biweekly Report (2 of 2), 1974-1979
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Biweekly Report (1 of 2), 1977-1979
Biweekly Report (2 of 2), 1977-1979
Bulletin, The, 10 Apr. 1992
Copyright Information, 1986
Health Practitioner Vol. 1 No. 1, May/Jun. 1977
Information Sheets, undated
National Health Practitioner Program Profile, 1979-1980
The P.A. Journal Vol. 4 No. 3, Fall 1974
Perspective on P.A. Education, 1992-1994
Physician Assistants for the Future, May 1989
Program and Directory Advertising, 1996
Program Directory Order Forms, 1992-1995
Program Profile, 1974
Publication Artwork, 1980s


This series contains files on miscellaneous topics not directly related to the information in the previous series. Many files in this series contain general information on the PAEA, as well as on other organizations doing work related to that of the PAEA. The first subseries contains files on general topics, and may generally be understood as reference files on those topics; the second subseries contains reports and other publications not produced by the PAEA, which were kept by them for reference purposes.


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AAPA Information, 1991-1992
AAPA Masterfile Survey (1 of 2), 1987
AAPA Masterfile Survey (2 of 2), 1987
Accreditation Review Committee on Education for the Physician Assistant (ARC-PA), 1995-1999
Advisors, 1974
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APAP Position Paper, 1973
APAP Position Paper on Reimbursement, undated
"APAP" Ribbon, undated
Application Process References, 1974

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Board of Health Professionals Report, 1986
Bumper sticker: "Physicians Do It Better With Assistants", undated
Bureau of Health Professionals, 1986-1990
Bureau of Health Professionals, 1992-1996
Centers for Disease Control, 1996-1997
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