

**PA History Society  
Nominating Committee  
Zoom Conference Call Minutes  
October 9, 2023**

*Trustees Participating:* Robert Smith, PA-C, MS, DHSc, DFAAPA, *President-Elect*  
Greg Thomas, PA-C Emeritus, MPH, DFAAPA  
Bruna Varalli-Claypool, BBA, MHS, PA-C, DFAAPA  
Steve Wilson, PA-C, *President*

*Staff Participating:* Lori Konopka-Sauer, *Managing Director*

PAHx Nominating Committee Chair Robert Smith convened the meeting at 8:10am on October 9, 2023, and welcomed everyone to the call.

Prior to the October 9th meeting, the committee members received the three full-term Trustee and five Student Trustee application packets along with the Society's process and procedure documents for their thorough review.

Chair Smith presented the answers from his phone conversations with the full-term Trustee candidates that he completed. Dr. Smith also shared his numeric rating for each of these candidates using the PAHx Nominating Grid Scale. Committee members Thomas and Varalli-Claypool also shared their ratings and rationale for these candidates. During the conversation, the Committee members voted on their choice of the full-term Trustee to be recommended to the PAHx Board.

Chair Smith presented the Student Trustee applications and his numeric rating and rationale for his top three candidates. Committee members Thomas and Varalli-Claypool also shared their ratings and rationale for the position of Student Trustee. During the discussion, the Committee members agreed on their top two candidates for the Student Trustee position. Chair Smith plans to interview these candidates over the telephone this week (Oct. 9 – 13, 2023).

Following Chair Smith's feedback from his phone calls with the top two Student Trustee candidates, he will email the Committee members his completed questionnaire for their review and response.

After receipt of the Student Trustee selection by the committee members, Ms. Konopka-Sauer will email the PAHx Board of Trustees for their acceptance of the Committee's recommendation for Trustee and Student Trustee. A formal PAHx Board recommendation would be sent to the NCCPA Board of Directors. The NCCPA Board of Directors will make the final review and approval by vote during their annual meeting this November.

The Committee members were reminded that the **selection process remains confidential until the NCCPA Board of Directors completes their review and approval of the candidates in November.**

After the NCCPA Board meeting on November 4, 2023, Committee Chair Smith will telephone the approved Trustee and Student Trustee. Dr. Smith will also telephone the other two full-term Trustee applicants who were not selected. The four Student Trustee who are not selected will each be notified by email letter.

**Closing Comments**

With no further discussions, Chair Smith adjourned the meeting at 9:10am.