



4.22.24

Board Workshop Summary Notes

April 13, 2024

1:30pm – 4:15pm

President-Elect Vause welcomed everyone to the PAHx Spring Workshop and provided a brief overview of the three workshop sessions.

Session #1:

Historian Marriott led the Trustees through a ‘dress rehearsal’ of the Society’s **“Become A PA Historian: Preserving PA History”** small group interactive CME session to be held at AAPA in May. She presented the session using PowerPoint slides, which included information on the importance of preserving PA history and the timeline of the PA History Society. Managing Director Konopka-Sauer compiled questions for the three small group activities for the PAHx facilitators to use as a reference during the actual session at AAPA in Houston. Please see **Attachment 1** for a copy of the facilitator questions. In addition, Trustees were asked to invite their PA colleagues to attend the Society’s session which requires pre-registration on the AAPA website before attending. Please see **Attachment 2** for a promotional flyer to share with your constituents.

Senior Archivist, Michelle Schabowski, shared information on how to acquire and appraise historical items. She also reviewed preservation steps including ideal storage and off-site storage options. Trustees had an opportunity to provide their feedback after this 45-minute session.

The feedback received after the “dress rehearsal” CME session included Student Trustee Williams suggesting that the Society recommend contacting the AAPA Student Academy to find out what materials have been preserved and what needs to be completed. Trustee Thomas added, that PA Program should designate a Historian to work with their university registrar’s office or media center to find out what historical documentation has been preserved regarding their PA program.

Session #2:

Trustee Vause facilitated the BIO writing project during the second workshop session. President-Elect Vause provided the Trustees with additional draft interview questions to be used by the board members when drafting biographies. During this 45-minute writing session, Trustees outlined seven BIOs to be completed following the workshop and added to the Society’s collection in the coming weeks. In addition, although Trustee Hunter-Buskey was not available to attend the April Board weekend, she is currently working on three biographies and has four more on her list to write this year.

Trustee “TO DO”:

- ✓ Finalize draft BIOs and email draft to Michelle for editing.
- ✓ Collect photos, signed permission form, and approval from BIO individual.
- ✓ If you have any additional ideas for interview questions, please email them to Lori Konopka-Sauer.

Session #3:

President Smith presented his regionalization program to broaden the Society's reach throughout the USA by grouping the state chapters into regions. He said the purpose of a regionalization plan would allow the Society to establish a network of contacts in states where the PAHx currently does not have representation. President Smith provided a rough outline of the program and suggested that Trustees work in teams of two for each region. Copies of the region map created by President Smith were then distributed to all Trustees as a reference tool. The teams would be responsible for initiating and creating ongoing dialogues and relationships within their regions to promote the resources and services offered by the PAHx. Dr. Smith noted that this proposal would be implemented in stages – such as asking Trustees to first begin connecting with state chapter representatives before expanding to the 309 PA Programs, PA organizations, other constituent groups, etc. During the workshop discussion, the Trustees agreed to use the current AAPA regionalization structure. Student Trustee Williams provided the staff with the **AAPA six regions:**

West: Alaska, Washington, Oregon, Nevada, Arizona, Utah, Idaho, Montana, Wyoming, and Colorado

South Central: New Mexico, Texas, Oklahoma, Kansas, Nebraska, Missouri, Arkansas, Louisiana, and Mississippi.

Upper Midwest: North Dakota, South Dakota, Minnesota, Iowa, Wisconsin, Illinois, Indiana, Michigan, and Ohio

Northeast: New York, New Jersey, Connecticut, Rhode Island, Massachusetts, Vermont, New Hampshire, and Maine

Mid-Atlantic: West Virginia, Virginia, Pennsylvania, Delaware, Maryland, and Washington, DC

Southeast: Kentucky, Tennessee, North Carolina, South Carolina, Georgia, Alabama, Florida, and Puerto Rico

President Smith suggested that the Board consider creating a **Regionalization Work Group** to develop the program outline and schedule for implementation. Dr. Smith said that he would serve as chair and that he would like to ask that a Trustee from each Board committee participate in this work group. Past President Wilson stated that the work group should develop measurable goals for the program. Trustee Danielsen added that the Society should handle this as a long-term project.

Regionalization Work Group: Chair, President Smith, plus four Trustees:

Archival & Website Committee Representative: TBD

Finance Committee Representative: TBD

Communications Committee Representative: TBD

Nominating Committee Representative: TBD

As the discussion ensued, the Trustees shared possible ways of engaging the broader PA community throughout the country. The Board members agreed that recording a 45-minute CME Session via Zoom to be shared with the state chapters would be an effective way to begin promoting the PAHx archival resources while helping PAs to learn how to preserve the profession's history in their state. Historian Marriott suggested that the Society's current AAPA

CME session be recorded and shared in the future. Trustee Varalli Claypool suggested that PAHx reach out to PA program staff as a useful resource to complete our state chapter email contact list. Student Trustee Williams shared the importance of connecting with the regional directors of SAAAPA to engage students to capture their class history. He offered to use his resources to help rezone the current regionalization map so that it matches the current regional map used by the AAPA. CEO Morton-Rias agreed with incorporating the current region maps utilized by AAPA.

Trustee "TO DO":

- ✓ 4 Trustee volunteers needed to participate in the Regionalization Work Group.
- ✓ Please email Lori if you are interested.
- ✓ Chair Smith would like to convene the Work Group before the AAPA Conference.
- ✓ The Regionalization Work Group is to present the program outline and schedule for implementation at the November 2024 BOT meeting.

The PAHx spring workshop concluded at 4:15pm on Saturday and Trustees returned to the hotel prior to the group dinner.