

PA History Society
Board of Trustees Meeting Minutes
April 14, 2024

ATTORNEY-CLIENT PRIVILEGE
NOT FOR DISTRIBUTION

Trustees Present: Randy Danielsen, PhD, DHL (h), PA-C Emeritus, DFAAPA
William Kohlhepp, DHSc, PA-C, DFAAPA, *Secretary/Treasurer*
Dawn Morton-Rias, EdD, PA-C, ICE-CCP, FACHE,
CEO/Executive Director
Robert Smith, DHSc, MS, PA-C, DFAAPA, *President*
Greg Thomas, PA-C Emeritus, MPH, DFAAPA
Bruna Varalli-Claypool, BBA, MHS, PA-C, DFAAPA
Richard Vause, Jr., DHSc, MPAS, PA-C, FCPP, DFAAPA,
Capt. USPHS (retired), *President-Elect*
Alec Williams, PA-S, Student Trustee
Steve Wilson, PA-C, *Past President*

Excused: Robin Hunter-Buskey, DHSc, CPHP, CCHP, CDCES, PA-C,
Captain USPHS
Deb Munsell, DHSc, PA-C, DFAAPA
Michelle Schabowski, MSIS, CA, *Senior Archivist*

Staff & Historian Attending: Lori Konopka-Sauer, BS, *Managing Director*
Connie Mara, *Administrative Coordinator*
Tricia Marriott, PA-C, MPAS, MJ, CHC, *Historian*

Welcome

President Robert Smith called the meeting to order on Sunday, April 14, at 8:30a.m. and welcomed everyone to the Society's annual spring meeting. President Smith presented Randy Danielsen and Alec Williams with their PA History Society Trustee lapel pins.

Report from the CEO & Executive Director

Dawn Morton-Rias, NCCPA CEO and PAHx Executive Director, referred the board members to her written report in the board portfolio [Tab A]. She shared that the Commission has already hosted seven meetings this quarter with a variety of PA subject matter experts to develop exam items. Dr. Morton-Rias said that PANRE-LA exam items cannot be re-used and therefore the NCCPA is in a continuous cycle to develop new items.

CEO Morton-Rias explained that there has been an increase in the CAQs (Certificate of Added Qualifications) and that the NCCPA now offers 11 CAQs. She said the first CAQ exam for OB/GYN will be administered this spring and another CAQ for Occupational Medicine will be

released in 2025. She explained the formal process for specialty organizations to submit their request to the NCCPA for CAQ consideration.

Dr. Morton-Rias explained that with the growing number of international PA programs, there was an interest from some of those graduates to obtain NCCPA certification. She said the NCCPA leadership plans to present a proposal to the Commission Board to host a Summit in 2025 to discuss these far-reaching issues that affect the entire PA profession, not just certification.

Following CEO Morton-Rias remarks, she answered questions from the Trustees. President Smith wanted to learn how the NCCPA counted the Latino population in their data. CEO Morton-Rias said the NCCPA Statistical Report identifies the PAs the way they define themselves. Trustee Varalli-Claypool referenced the chart in Dr. Morton-Rias' report that 98% of PAs maintain their certification; she inquired about the 2% of PAs who choose not to maintain their certification. Dr. Morton-Rias explained that the NCCPA sends a survey to the PAs who let their certification lapse. She said the number one reason was due to retirement and then PAs who stop working clinically. Trustee Vause asked if PAs who let their certification lapse are eligible to apply for Emeritus status. CEO Morton-Rias shared that when the program first started, the NCCPA had a specific period of several years where PAs who were not certified could apply for Emeritus status; but now PAs must be certified when they apply to be eligible to transfer to the Emeritus status. Trustee Thomas shared that he has spoken with many PAs who have chosen not to apply for the Emeritus status, because the Emeritus designation would not be an acceptable title if they would like to volunteer clinically during retirement. Past President Wilson referenced the increase in ADA accommodations and the types of provisions the NCCPA provides. CEO Morton-Rias said that this growing trend follows the increase in PA programs providing accommodations for their students and, after they graduate, they request accommodations to take PANCE. She said the types of requests the NCCPA can accommodate include additional time to take the exam, a private room, and/or a sound-proof room. Historian Marriott added that 25% of her students ask for extra time to take a test over two days and a quiet space. Student Trustee Williams mentioned that during the 2023 AAPA HOD they passed a resolution that states AAPA supports equal accessibility of testing tools and asked if those tools had been implemented. Dr. Morton-Rias said students scheduled for PANCE and PANRE in 2025 will have accommodations available after AAPA implements equal accessibility for the end of rotation exams and end of curriculum exams.

Trustee Kohlhepp inquired about the NCCPA's "Back to School" program for kindergarten through high school students. Dr. Morton-Rias said the program is designed for PAs to return to their schools (elementary, middle, or high school) or the schools their children attend to increase awareness of the PA profession. She said that this is part of the Commission's DEI initiatives for PAs to share with students the educational and career experiences which led them to become a PA and to promote STEM classes. She said the Commission also provides coloring books, crossword puzzles, slide decks, and other educational materials for PAs to go back to their communities to help increase awareness of the PA profession. Trustee Vause said there is a Health Careers Opportunities Program (HCOP) run by the Health Resources and Services Administration (HRSA) called "Kids into Healthcare". Dr.

Vause said this program provides a set of resources for PA programs that get the grant to go to elementary schools and speak with both the students and their parents about getting their children on track to attend a PA program or other medical education after they graduate. Trustee Varalli-Claypool said she has used the NCCPA resources, the coloring books for elementary school students and the worksheet for high schoolers, which were well-received by the students during her “Back to School” visits.

Report from the President

President Smith referred the Trustees to his written report in the board meeting portfolio [Tab B]. Dr. Smith said that he would like to encourage Trustees to review the Society’s Mission, Vision, and Value Statements in all the work that the board members do throughout the year. He thanked the Trustees for their work during the first quarter of 2024. President Smith also shared his appreciation of Past President Wilson and Treasurer Kohlhepp for their support in his role as President.

President Smith recommended that the Trustees consider holding a workshop training session in November for NARCAN. Dr. Smith explained that he is currently looking into funding opportunities to pay for the training of this life-saving medicine during the current drug epidemic. He shared his personal story of knowing someone who lost their life to a Fentanyl overdose. Dr. Smith showed the NARCAN kit that he purchased for his clinical staff and family members. President Smith noted he would like to see the PA profession lead the charge in the fight against Fentanyl deaths. Trustee Thomas shared that CEO Morton-Rias provided NARCAN training for the NCCPA Board members with an outside facilitator, which was very helpful. Historian Marriott added that she does NARCAN training with her graduating class each year. Past President Wilson suggested connecting this project to the Society’s Mission by reaching out to the PA community to capture the historical aspect of PAs involved in the Fentanyl epidemic. President Smith suggested that when the Trustees begin reaching out to their regions, they should identify the PAs involved in different medical crises and issues affecting their communities. Historian Marriott added that she is a certified facilitator in ‘stop the bleed’ training and would be happy to present a workshop training session for the Trustees at a future BOT meeting. Trustee Vause moved to accept the November 2024 workshop session on NARCAN Training. President Smith amended the motion to include the ‘Stop the Bleed’ training during the April 2025 workshop. Trustee Varalli-Claypool seconded the amended motion. The motion passed.

ACTIONS:

- ✓ **Approved hosting a NARCAN Training session during the November 2024 workshop and having a ‘Stop the Bleed’ Training session during the April 2025 workshop.**

Report from the Secretary

Secretary Bill Kohlhepp presented the draft minutes from the November 5, 2023, Board Meeting for review and approval. Trustee Kohlhepp moved to approve the November 5, 2023, Board Meeting Minutes and Trustee Varalli-Claypool seconded the motion. The motion passed.

ACTION:

- ✓ **Approved the November 5, 2023, Board of Trustees Meeting Minutes**

Dr. Kohlhepp also presented three separate committee meeting minutes to be accepted for filing: the February 26, 2024, Finance Committee Meeting Minutes, February 27, 2024, Archival & Website Committee Meeting Minutes, and the March 14, 2024, Communications Committee Meeting Minutes. Dr. Kohlhepp moved to accept the committee meeting minutes for filing and Trustee Varalli-Claypool seconded the motion. The motion passed.

ACTIONS:

- ✓ **Accepted the following minutes for filing:**
 - **February 26, 2024, Finance Committee Meeting Minutes**
 - **February 27, 2024, Archival & Website Committee Meeting Minutes**
 - **March 14, 2024, Communications Committee Meeting Minutes**

Report on Finances

Treasurer Kohlhepp provided an overview of the three sets of financial documents included in the meeting portfolio [Tab D]. Dr. Kohlhepp added that the report includes the 2023 year-end financials and the 2023 expenses through February 29, 2024.

Dr. Kohlhepp referred Trustees to the 2023 Year-end Statement of Activities and noted that the Society ended the year with \$340,101, which will cover approximately six to eight months of expenses. Treasurer Kohlhepp said the PA community appears to appreciate and value the Society's work as he highlighted the more than \$15,000 that was donated from PAs through the NCCPA portal, donations at AAPA and PAEA, etc. Treasurer Kohlhepp explained that last year, with the increase in donations and without new projects in development - such as a book - the entire budget wasn't expended during the year. He noted that the PAHx had over \$66,000 remaining in the budget after the annual expenses. President Smith asked that the staff and Finance Committee members try to project the expenses better to narrow the excess margin when developing the 2024 budget by using algorithms. President Smith also suggested that the Finance Committee develop an algorithm to look at the donations over time. Treasurer Kohlhepp said the general donations cannot be tracked like the Associate contributions from PA programs and PA organizations, as these constituents are sent invoices throughout the year from the PAHx. Past President Wilson added that with the new plan discussed at the Board workshop to develop regions and have the Trustees reach out directly to the state chapters, that should help increase the revenue in this area of the budget next year. Treasurer Kohlhepp explained that he would like to work on the challenge of projecting expenses better in 2024. He noted that both the travel expenses and marketing expenses were less than anticipated in 2023 but recognized the difficulty with projecting airline and hotel

costs, as they fluctuate each year. Dr. Kohlhepp said that in 2022 the marketing expenses were over budget due to the increased costs associated with the publication of the Society's book, and in an effort not to be in that situation again, the marketing line for 2024 was increased significantly. He concluded by saying that in 2022 the travel budget was increased to accommodate the Trustees traveling to AAPA and PAEA for the Society's 20th Anniversary events.

Treasurer Kohlhepp shared the current 2024 finances available through February 29, 2024, as outlined in a chart included with finance materials. He explained that the NCCPA's annual grant of \$465,000 had been received in January and that \$7,500 had been received from book sales and the Society's Circle of Friends and Associate donations. Dr. Kohlhepp called for a motion to accept the Finance Report, which was moved by Trustee Vause and Trustee Wilson seconded the motion. The motion passed.

ACTION:

- ✓ **Accepted the Finance Report for Filing**

Dr. Kohlhepp explained that a dedicated Finance Committee meeting was convened to thoroughly assess the Society's current Financial Policy which had not been updated since 2016. He guided the Trustees through the version of the Policy with the tracked changes noted. Treasurer Kohlhepp explained that the current Policy did not include a general PAHx financial overview or the Trustee fiduciary responsibilities and conflict of interest language included in the annual Trustee Participation Agreement, and that the Finance Committee recommends adding that information. During the review, Dr. Kohlhepp shared that the recommended edits were made for clarification. He explained that the Society has not had any investments since its inception and therefore the Finance Committee recommends eliminating that section of the current Policy. Treasurer Kohlhepp noted the additional clarification regarding the Society's tax status as both a 501 (c) 3 tax-exempt organization and a 509 (a) 3 Type 1 Supporting Organization of the NCCPA. Past President Wilson thanked the Finance Committee for their thorough review and editing of the Policy. He asked if the NCCPA Finance Dept. had reviewed the suggested editing and Treasurer Kohlhepp confirmed that the NCCPA Finance Department had reviewed the recommended changes and agreed with the revisions. He mentioned that the PAHx Finance Committee also suggested a review schedule of the Policy every five years, unless circumstances change, and the policies need to be assessed before the scheduled routine review. Dr. Kohlhepp thanked the committee members and staff for the group effort to complete the thorough Policy review. Treasurer Kohlhepp moved to approve the 2024 revisions to the PAHx Financial Policy and Trustee Wilson seconded the motion. The motion passed.

ACTION:

- ✓ **Accepted the 2024 Financial Policy**

Report of the Managing Director and Staff

Managing Director Konopka-Sauer thanked the Trustees and Historian Marriott for their continued support of the staff. She referred to the staff activities listed in her written report [Tab E]. Ms. Konopka-Sauer said the team was busy during the first quarter unpacking and

setting up the new PAHx offices, storage, and archival spaces. She mentioned that they provided images to the NCCPA Communications Department for the Timeline Wall in the lobby/café area, and that Ms. Mara had made photo collages for the display cabinets in the conference center area. The Managing Director said the team had been working on the activities the Society will be involved with during the AAPA Conference. She noted that in addition to updating the Historian Toolkit and creating the slides and handouts for the Society's small group interactive session, they were preparing to have a booth at the AAPA Pre-PA workshop on Saturday where the Senior Archivist will have a fun trivia quiz for the students and handout PAHx swag. In addition, Ms. Konopka-Sauer noted that President Smith would be providing verbal remarks to the AAPA House of Delegates on Friday morning and that she had submitted the Society's annual written report to the HOD as well. The Managing Director thanked the NCCPA for purchasing 'glass clings' for their family of organizations (NCCPA, PAHx & nccPA HF) at the AAPA Conference. Ms. Konopka-Sauer explained that this year in the convention center the glass clings would be an opportunity for promotional sponsorship and would feature the PAHx's information, logo, and website address. She added that the PAHx booth will be located on the 3rd Floor of the Convention Center across from the Ballroom and near the escalators. The Managing Director reiterated that the staff has the resources to support the Trustees who are participating in presentations and hosting a booth during a state chapter conference. She said that the PAHx team can provide slide sets and handouts to support speaking engagements and that Ms. Mara designed a 6-foot tablecloth, tabletop displays, and signs for Trustees securing a complimentary table at conferences.

Ms. Konopka-Sauer provided the updates from Senior Archivist Schabowski. She explained that during the first quarter the website had 11,996 users that visited the website 15,201 times, which equaled 26,707 pageviews. She shared that per President Smith's suggestion, the Society's website designers added a scroll across the top of the website for promotion of special events and news from the PAHx. The Managing Director explained that Ms. Schabowski had posted four biographies and one new oral history to the PAHx website with two more pending approval. Ms. Konopka-Sauer said the Senior Archivist had also received five archival donations and 17 researcher requests this quarter. In addition, the Managing Director shared that Ms. Schabowski regularly posts all PAHx activities and news on their social media platforms – Facebook, Twitter, and Instagram. During the social media discussion, President Smith suggested that the staff ask the website vendor to create a pop-up survey on the website asking users what they like or do not like on the website and invite users to suggest additional features to add. Dr. Smith also suggested having contests or give-a-ways on social media for the students and younger generation of PAs. Student Trustee Williams agreed that creating a contest on Instagram would increase the number of followers and their engagement. He explained that if the followers don't tag someone, the Instagram algorithm will only record one click. Mr. Williams suggested the Society ask followers to tag three people, give us a follow, and post their story so that the Society could put those names in a drawing for a free give-away.

Ms. Mara shared that she had processed orders for 110 *PAs as Social Innovators in Healthcare* books, 36 *Just Say for Me* booklets, one Dr. Stead's *Learning to Learn* book, and one lapel pin this quarter. Coordinator Mara added that during the past few weeks the annual

Associate fees started coming in, and that as of April 14, the Society has received \$10,000 from 18 PA programs. Ms. Mara noted that the PAHx Friends and general donations total \$2,000 which is triple the amount the Society had received from the General and Circle of Friends donations during this time last year. Ms. Mara explained the process for distributing the annual Associate invoices to programs begins in March and is followed up with reminders every two months throughout the year. Coordinator Mara shared that programs pay their annual fees according to their institution's accounting schedule, with most programs paying in the spring and a few paying as late as December. Ms. Mara confirmed that she keeps an Excel spreadsheet with the paid Associate fees from PA programs and Constituent organizations, along with spreadsheets for Society books and lapel pins. She also acknowledged that her email communication is customized for PA programs and constituent organizations. President Smith suggested that Ms. Mara share the information from these spreadsheets with the Trustees when they begin reaching out to state chapters and programs in their specific regions.

Report of the Historian

Historian Marriott provided highlights from her written report [Tab F]. She shared that following yesterday's practice of the CME session that she updated the slides from the Trustee feedback she received. Historian Marriott said that the majority of work this first quarter was dedicated to updating the Historian Toolkit and developing the presentation and slides for the small group session at AAPA. In addition, Ms. Marriott shared her experiences during the ConnAPA conference and the success of having the PAHx table outside the exhibit hall where everyone had to walk past the Society's booth. She explained that ConnAPA had the PAHx-National Library of Medicine (NLM) banners on display not far from her PAHx table which was another big draw. Ms. Marriott shared that Trustee Kohlhepp also attended the conference and assisted her at the PAHx booth. Historian Marriott said that our *PAs as Social Innovators in Healthcare* book was on the required text list for the University of Saint Joseph and that she recently learned it was also a required text for the first-year students at the Quinnipiac PA program. Ms. Marriott congratulated Mr. Williams again on being selected ConnAPA's PA Student of the Year. Historian Marriott said her article for the spring newsletter will feature "bringing PA history to the people" as she shares her experience at her recent state chapter, hosting the PAHx-NLM banners, etc. to encourage other state chapters to include the Society's resources at their conferences. Ms. Marriott concluded her report by explaining that she was going to contribute a 5,000-word chapter about the history of the profession in the US to be included in a German publication about PAs in Germany. Past President Wilson asked about the staff's process for vetting this request from the publisher. Managing Director Konopka-Sauer explained that she had written communication with the publisher and the lead author/professor from the PA program. She said that the chapter would be translated in German and that we would have an opportunity to review and approve the final transcript. President Smith recommended that the Society is provided a "certification of translation" from the publisher of the translated chapter.

President Kohlhepp inquired about the status of revising the Educational Learning Modules. Ms. Marriott and Ms. Konopka-Sauer explained that although this project was on hold

for the first half of 2024, they are planning to work on developing an outline, and if time allows, a mock-up of one module, to present to the Board at the November 2024 meeting.

Committee Reports

Communications Committee Chair Bruna Varalli-Claypool shared that the articles for the spring newsletter were in development. She said President Smith would have his quarterly message, Trustee Wilson was contributing an article on the closing of Alderson-Broadbent University, Trustee Danielsen was writing about the growing number of DMSc programs, Historian Marriott was writing a feature about the ConnAPA conference, Ms. Schabowski's would contribute her feature "From the Archives" showcasing a few of the recent donations, and Ms. Konopka-Sauer would be adding the filler pieces on the Society's activities at AAPA and the promotion of the speakers bureau.

Archival & Website Committee Chair Trustee Rich Vause said that there are currently over 22 biographies that are being drafted this quarter, which puts us ahead of the past few years. Dr. Vause thanked the Trustees for their strong work contributing to this effort of building the collections of BIOs and encouraged everyone to continue working on them during the year. Chair Vause said he was going through the Society's photograph collection available on the website via PastPerfect, which is the PAHx digital catalog system, to search all photographs. Dr. Vause said he noticed a lot of images without names, and he asked the Trustees to help identify the names of individuals and other pertinent data such as dates or event information. He added that Trustees should send any content they would like to add through the 'share comment' button in the top right corner of the PAHx PastPerfect website when looking at a photo. This will send their comments directly to Senior Archivist Schabowski with the details to update that image. Chair Vause also explained that the PAHx collection is missing biographies for many AAPA past presidents and HOD chairs. He asked that the Trustees look at the PAHx website list and consider working on BIOs for those individuals too. Student Trustee Williams suggested tagging 'key words' within each BIO or grouping biographies by categories (example: early influences; president, PAs in politics, etc.). Chair Vause and Managing Director Konopka-Sauer said that they would research those additions to the biography collection.

Past President Wilson reminded those Trustees who did not author a chapter in *PAs as Social Innovators in Healthcare* to please write a review on Amazon. The instructions for writing and posting a review on Amazon are available on the Trustees Only webpage. President Smith reminded the Trustees to also visit the PAHx website each week to help the algorithm be more favorable toward the site by increasing the "visits".

Nominating Committee Chair Wilson explained that during the first committee meeting the members agreed to begin reviewing the 12 documents that are utilized during the nominating procedure as part of the Trustees continuous improvement process. Mr. Wilson noted that they had some suggested edits to the Trustee Job Description and Mission and Vision Statement that the committee would bring to the Board later this year. Chair Wilson said the committee plans to begin the 'call for applications' earlier than in years past [in May]. He mentioned that the committee made some edits to the Rating Grid that President Smith had

incorporated last year when he was Chair of the Nominating Committee. President Smith thanked the Nominating Committee for their work reviewing and updating the documents.

Committee Assignments for Strategic Plan

President Smith explained that in past, the board committees had focused on completing the specific goals and objectives of the Strategic Plan. Although the entire Board of Trustees are responsible for the completion of the goals and objectives, it has been beneficial for each board committee to have oversight for specific goals and objectives to successfully accomplish the three-year plan. President Smith reviewed the following recommended committee and goal assignments for the Trustees to consider:

Goal #1 – The PA History Society will collect, assess, and preserve relevant historical information about the PA profession.

- *Archival & Website Committee*

Goal #2 – The PA History Society will disseminate historical information about the profession.

- *Communications Committee – Objective 2.1:1-6*
- *Archival & Website Committee – Objectives 2.1:3 and 2.1:7*

Goal #3 – The PA History Society will promote the PAHx and its resources.

- *Communications Committee - Objectives 3.1, 3.2 and 3.3:1*
- *Archival & Website Committee – Objective 3.3:2*

Goal #4 – The PA History Society will increase stakeholders' utilization of resources to accomplish the organization's Mission and Vision.

- *Finance Committee – Objective 4.1*
- *Archival & Website Committee – Objective 4.2:1*
- *Communications Committee – Objective 4.2: 2-5*

During President Smith's review, Trustee Varalli-Claypool confirmed that last year the Communications Committee did focus on the forementioned Strategic Plan Goals during their committee work. Trustee Kohlhepp inquired about the next steps for the committees in this process. President Smith requested that each committee develop an outline for achieving their specific goals and objectives. Dr. Smith suggested that each committee meet again in the next few months so that they can develop an outline for completing their goals by the end of 2026. He also asked that the committees present their 'outline of activities' for Board review during the August 15, 2024, Board of Trustees Meeting. President Smith asked Managing Director Konopka-Sauer to provide a brief update to him by mid-June with a status report from the committees.

Following the review and discussions, Treasurer Thomas moved to accept the Committee assignments tied to the 2024-2026 Strategic Plan Goals and Objectives. Trustee Varalli-Claypool seconded the motion. The motion passed.

ACTION:

- ✓ **Accepted the Board Committee assignments attached to the 2024-2026 Strategic Plan Goals and Objectives.**

Old Business

President Smith shared that the April 2025 has been confirmed with the North Carolina Academy of PAs to convene the spring PAHx meeting at the **Stead Center on Saturday, April 5 and Sunday, April 6, 2025**. He also reminded the Trustees of the additional upcoming meetings:

- ❖ AAPA Conference in Houston, Texas: May 18-22
- ❖ **PAHx Summer Board Meeting via Zoom: Thursday, August 15**
- ❖ PAEA Forum in Washington, DC: October 6-10
- ❖ **PAHx Fall Board Meeting in Atlanta, GA: November 2 & 3**

President Smith requested that Managing Director Konopka-Sauer reach out to PAEA to request time for inclusion in their agenda for remarks to be made at their October business meeting.

New Business

President Smith shared that he asked management to research the possibility of creating a private 'Teams Chat' platform for the Trustees to use as a group to improve the Trustees' ability to communicate with each other. Managing Director Konopka-Sauer said that CEO Morton-Rias spoke with the Vice President of the NCCPA IT Dept. and that they are looking into a 'Teams Chat' function for the Trustees. She added that as a supporting organization of the NCCPA, the Society operates under the strong security of the IT department infrastructure, so they will begin with creating a small group chat for the Executive Committee, and that the PAHx would receive an update from the IT department this summer.

Ms. Konopka-Sauer shared that the Executive Committee had requested that management direct the Board members to the 'Trustee Only' webpage to download materials instead of the PAHx staff emailing multiple documents and materials to the Trustees and Committee members. The Managing Director said that when this secure webpage was developed for the Trustees, that was the initial purpose it was designed for.

Trustee Varalli-Claypool asked if the Society was having a presentation at the PAEA Forum. Ms. Konopka-Sauer said that she will request for President Smith to make remarks during the Business Meeting. Ms. Varalli-Claypool suggested that PAHx submit the AAPA session - Become a Historian: Preserving PA History - to PAEA in the future. The Managing Director added that the PAHx had submitted their first poster presentation to PAEA this year, but unfortunately it was rejected for lack of sufficient research-based data. CEO Morton-Rias said that she would follow-up with PAEA and ask about the Society's poster presentation again.

Past President Wilson said he has suggested in the past selecting one constituent organization and offering to keep their history so that it isn't lost. He mentioned that this could

be a test project to develop a process and then determine if this would be a project the Society would like to pursue in the future. Trustee Wilson suggested, depending on how much staff time this would take to manage this type of project, that the PAHx could decide to charge a fee to preserve the history of PA programs or constituent organizations. President Smith asked Mr. Wilson if he would be willing to pilot this program as a 'Past President' project. Past President Wilson agreed and said that he hopes this project is welcomed by Society constituents to have their history archived properly and stored securely at the PAHx office. Trustee Varalli-Claypool said that she would be interested in this program because the Oklahoma Academy used to be at the University of Oklahoma and her state organization currently has a lot of historical documentation from those early years. President Smith proposed that the Society reactivate the "Past President Project" and asked that Trustee Wilson spearhead the development of the pilot program. Trustee Vause moved to re-instate the Society's Past President Project and Varalli-Claypool seconded the motion. The motion passed.

ACTION:

- ✓ **Approved to reactivate the Society's Past President Project**

Closing Comments

Ms. Mara reminded the Trustees to please complete the meeting survey via the QR code provided to them at their tables. Ms. Konopka-Sauer reminded the Trustees that their meeting expenses are due within 30 days and please include their itemized receipts with their expense report. With no further business, President Smith adjourned the meeting at 11a.m.

CM/LKS